

Community Access Television of Silver
Board Meeting
MINUTES
September 29, 2010 @ 5:30 p.m. in the CATS Studio

Mission: To facilitate access to Public, Education and Government (PEG) channels for people of Southwest New Mexico via local cable and other means.

Board Attendees: Cissy, Howard, Kendra, Peg, Joe, & Lori
CATS Attendees:

- I. **Introduction**-Cissy called the meeting to order at 5:30 p.m. and read the CATS Mission Statement.
- II. **Sept. 2010 Agenda Approval** – Approved.
- III. **Public Input**- None.
- IV. **Review of Aug 2010 Minutes** – Kendra presented the Aug 2010 Minutes. Joe requested “death” be corrected to “dearth.” Lori moved that the minutes be accepted with the proposed change. Howard seconded the motion, which passed unanimously.
- V. **New Board Members** - Cissy discussed Spike Flanders would like to wait to join the board. She urged the board to continue to seek new members.
- VI. **Financial Report** – Cissy reported that overtime needed to be paid from years ago. The budget is doing well. Kendra recommended that this year’s budget be compared with last year’s budget/expenses to plan the 2011 budget.
- VII. **Manager’s report**- Joe was filming and unable to attend but had emailed a Manager’s report.
 - a. **KOOT Transmitter**- Currently on its world tour and has stopped in Florida after being repaired at the factory in Spain. Seirra Communications is scheduled to install with its FCC licensure. Holding off on paying the bill until it is installed and working properly. Cissy requested a press release to inform the community of the station up and running again.
 - b. **KOOT Radio** –
 - i. Dan has added local town & county announcements to his schedule.
 - ii. Cissy checked with the Town attorney on support services with county and city involved. Covered in terms of operating systems. Joe reported auto sound check software was purchased and recording shows.
 - c. **CATS Wireless Headphones** – Now have wireless headphones available at County Commissioner Board Room for people with hearing problems. Town and County pleased with this.
 - d. **Reviewed Grant County Business & Conference Center** – Discussion on switching out cameras and systems from Commission into B&C Center and replace system in Commissioner Board room with county purchased equipment.
 - e. **CATS Clean Up**- Joe reported the office clean up and refilling achieve is near completion and should be caught up by Friday.
 - f. **Bill the Techno God**: Has retired but is still on call. Suggest he get an honorary membership as retirement gift.
- VIII. **Policy & Procedures** –
 - a. **Training** – Board requested Orientation and camera classes monthly.
 - b. **Mining District**- Cissy will set up a meeting with Senator Howie Morales and Representative Rudy Martinez regarding the Mining District community access station.
- IX. **Committee reports**
 - a. **Administration** – Cissy reported she had met with the Town of Silver City Attorney and he was very happy with the changes.
 - b. **Personnel Committee**- None.
 - c. **Operations** –None.
 - d. **Finances** – Cissy reported we have a budget, liability insurance due and info mailed.

- e. **Outreach & Marketing** – Kendra reported Joe will update form for sponsorship with new fee rate.
 - f. **Franchise Agreement**-Cissy met with John Saari, County Manager, and discussed MOA, but really he reports seeing a turn around and is open to communication. Town attorney reported he requested a CATS Board member be present at the franchise negotiations but the Board had been told otherwise by then CATS General Manager.
- X. **Other**- Work Session on Oct. 20 at 5:30 p.m. CATS office.
- XI. **Executive Session** – Notes available to Board present and accounted for at the meeting. The Board closed the Executive Session and reconvened after 7:45 p.m.
- XII. **Adjournment** – 8 p.m.